

## **TARIFF POLICY**

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# PREAMBLE

## Interpretation and definitions

1. In this notice, the expression:

**"Tonnage measurement certificate"** means a certificate issued by a measurement authority recognized by Transports Canada that sets out the registered gross tonnage of a vessel.

**"BCPMC"** means the Baie-Comeau Port Management Corporation.

**"Cargo container"** means a container or rigid chassis, that is reusable, capable of being dismantled and handled by standard container lifting equipment used by ocean carriers for transportation of goods on board vessels and includes any container that is insulated, refrigerated or dry cargo, or described as flat racks, vehicle racks, liquid tank or open top.

**"Berthage fee "** means a duty imposed on a vessel:

- a) Who occupies a berth or who is moored to another ship occupying a berth owned by the BCPMC, or
- b) Who, without being moored to a property of BCPMC, is performing loading or unloading activities by lighter.

**"Passenger fee "** means a fee imposed on each passenger carried for a passage price by a ship.

**"Wharfage fee"** means a duty imposed on all goods:

- a) Who pass on or above or below the BCPMC's property;
- b) Which are brought or removed from the property of the BCPMC, by any means of transport (e.g. train, truck or ship);
- c) Which are transshipped from one ship to another within the limits of the PBC.

**"Safety and Security fee"** means a fee imposed for services performed during operations to ensure the health and safety of cargo, users or the public, as well as the enforcement of the *International Ship and Port Facility Security (ISPS) Code* and the *Marine Transportation Security Regulations*.

**"Temporary storage fee"** means a fee imposed on goods in transit that remain on the property of the BCPMC after the expiry of the free stay period.

**"Harbor fee"** means the duties imposed on a vessel that enters the harbor of the Port of Baie-Comeau.

**"Marine Facility"** means any wharf, jetty or other similar facility owned or managed by BCPMC.

**"Registered gross Tonnage"** signifies the gross Tonnage of a vessel calculated as follows:

- a) On a basis that corresponds with or is equivalent to the method of calculating the gross Tonnage of a vessel set out in the Rules on the Measurement of tonnage in an appendix of the Canada Marine Act; or
- b) In accordance with the rules set out in the International Convention of Tonnage Measurement of Ships, 1969 (registered gross tonnage).

**"Pallets or sleds"** means small portable platforms on which goods can be collected into individual loads for transport or storage.

**"PBC"** means the Port of Baie-Comeau and refers to the BCPMC perimeter of jurisdiction.

**"Owner"** includes, in the case of a ship, the agent, charterer by lease or master of the ship and in the case of goods, the owner, agent, consignor, consignee or depositary of the goods, as well as the person transporting the goods to or from any property of the BCPMC or on or over such property.

**"BCPMC Property"** means any wharf, jetty, equipment or other similar facility that BCPMC administers, manages and governs, including any such property leased by BCPMC to a third party.

**"Free Stay"** means a period during which goods may be stored on the property or marine facility of the BCPMC without being subject to "temporary storage tariff", in anticipation of being loaded on board a ship or after being unloaded from a ship.

**"Tonne"** means 1,000 kilograms.

**"User"** means any person authorized to circulate on the property of the BCPMC in the presence of port operations.

## **Application**

2. This notice applies to marine facilities and waters administered, managed and regulated by the BCPMC, as shown in Figure 1 (p. 4).
3. For the purposes of harbor dues and berthage fees, the following guidelines apply to the vessel measurement:
  - a) Where two registered gross tonnage are recorded on a tonnage measurement certificate, only the greater of these tonnage shall apply for the purposes of this notice.
  - b) Where the owner of a vessel is not able to produce a tonnage measurement certificate, the BCPMC may verify the gross tonnage of the vessel through a classification society such as Lloyds and use such gross tonnage as is indicated in the register for the purpose of calculating applicable charges.
  - c) Where the owner of a vessel produces a tonnage measurement certificate but the gross tonnage shown therein has not been calculated as described in the definition “registered gross tonnage”, the owner of the vessel shall deposit with the BCPMC, in addition to the amount of harbor dues payable on the basis of the gross tonnage so shown, an amount equal to 20 percent of the amount payable.

## **4. Dues**

- a) The fees are due from the owner immediately and must be paid to the BCPMC at its office;
- b) The duties are payable within thirty (30) days of the date on which they became due, failing which a penalty equivalent to 1.5% of these duties is then required for each additional period of thirty (30) days or part;
- c) The owner has a maximum period of six (6) months from the date of invoicing to make any request for correction or cancellation of these rights.

## **5. Changes**

Nothing in the Tariff Policy shall prevent the BCPMC from entering into any commercial agreement outside of these provisions and from making periodic changes to this policy.

The BCPMC will notify its clients in the event of changes to this policy.

**Figure 1. Port perimeter under the ownership or management of the BCPMC**



## **BERTHAGE FEES TARIFF**

6. For the purpose of setting berthage fees:
  - a) A ship is considered to occupy a position from the time its first mooring is caped until the time its last mooring is dropped; and
  - b) A ship occupying two or more consecutive berths shall be considered to occupy a berth from the time when its first mooring is caped until the time when its last mooring is dropped at the last berth.
  - c) In the case of a ship which, without being moored at a berth, loads goods taken at a berth or unloads them at a berth by means of lighters and that berth is reserved for that ship, the ship is considered to occupy the berth and the mooring fees are payable from the time when the first mooring of the lighter is put on the wharf until the time when the master (or its agent) notifies the BCPMC that the loading/unloading operations have been completed.

## **Exemptions**

7. Berthage fees are not payable in respect of the following vessels:
  - a) Ships that moor in order to allow medical evacuation provided that they leave the PBC within twelve (12) hours of their entry into the port, without being assigned to commercial operations.

- b) Tugs normally operating in PBC waters and assisting vessels during berthing or sailing maneuvers.
- c) Lighters that take goods from a BCPMC property and load them into another vessel that is not moored to that property or that unload them from such a vessel for deposit on such property.

**"BERTHAGE FEE TARIFF"  
PORT OF BAIE-COMEAU**

<b>Berthage fee tariff</b>	
<i>Per gross registered tonne</i>	
For the first period of 24 hours or part thereof	0,093 \$
For each period of 24 hours or part thereof	0,058 \$
Minimum charge per 24 hours period or part thereof	262,50 \$
Fishing boat with fishing season license (April to October)	1 102,50 \$
Fishing boat with license per month	220,50 \$

## HARBOR FEE TARIFF

8. This Notice applies in respect of vessels that come into or use a public port.

### Exemptions

9. The harbor fees prescribed in this notice are not payable in respect of the following vessels:
- a) Ships in distress entering, in tow or not, the harbor of the port;
  - d) Ships that require medical evacuation provided they leave the PBC within twelve (12) hours of their entry into port, without being assigned to commercial operations.
  - e) Tugs normally operating in PBC waters and assisting vessels during berthing or sailing maneuvers;
  - f) Lighters that take goods from a BCPMC property and load them into another vessel that is not moored to that property or that unload them from such a vessel for deposit on such property.

**"HARBOR FEE TARIFF"  
PORT OF BAIE-COMEAU**

<b>Harbor fee tariff</b>	
<i>Per gross registered tonne</i>	
a) For a vessel who operates in the harbor a passenger or a cargo ferry service on a regular basis, charges are prescribed each month for each of the 5 first entries in the harbor.	0,063 \$
b) Other than a vessel referred on paragraph a)	0,101 \$
c) Minimum charge under paragraph a)	210,00 \$
d) Minimum charge under paragraph b)	210,00 \$

## WHARFAGE FEE TARIFF

- 10.** Wharfage fees will be payable:
- a) For goods entering the port as soon as they have been unloaded from the ship;
  - b) For goods leaving port as soon as they have been loaded on board the ship;
  - c) On any goods or property that pass on or above or below the property of the BCPMC, even if it is not loaded or unloaded from a ship (e.g., by train, truck or any form of transport);
  - d) The prescribed duties for the goods are payable by the owner of the goods, or the representative as soon as the service has been rendered and will be paid at BCPMC's office.
- 11.** Goods on which duties are due must not be removed from the property of the BCPMC until such duties have been paid or a security for payment of the charges has been accepted by the BCPMC.
- 12.** The wharfage fees for which the BCPMC has accepted a security of payment will be paid within sixty (60) days of the due date, failing which the BCPMC shall, for each period or fraction of a period of thirty (30) days in addition, impose an additional 10% of these fees.
- 13.** Wharfage can only be imposed once on goods returned from port, except for goods:
- a) Removed from the property of the BCPMC and subsequently returned from it.
- 14.** Wharfage may not be imposed on containers, pallets or freight sleds or on ships' apparatus and supplies not listed on the manifest unless they remain on the marine facility after the ship has departed.

15. Unless otherwise specified, a “temporary storage fee” is imposed on goods in transit that remain on the property of the BCPMC after the expiry of the free stay. For goods that are stored on a property under leasing agreement with BCPMC, the “temporary storage fee” do not apply.

### **Calculation of fees**

16. Unless otherwise provided, prescribed wharfage fees will be calculated based on the weight in metric tonnes of goods.

### **Certificate of loading or unloading**

17. The agent or owner of goods subject to wharfage fees shall ensure that the BCPMC receives at its office, within forty-eight (48) hours after the end of loading or unloading activity, a certificate giving a description of the goods handled, the total tonnage handled, the date and time of the start and end of the activity.

### **Discounts on cumulative volumes**

18. For goods of the same owner whose annual volume of transshipment on the BCPMC marine facility exceeds 75,000 tonnes, the duties are subject to a discount rate.

**"WHARFAGE FEE TARIFF"  
PORT OF BAIE-COMEAU**

<b>Wharfage fee tariffs</b>	<b>Port of Baie-Comeau</b>
<b>Dry bulk</b>	
Aggregates, sand, gravel	0,86 \$
Non-metallic ores and concentrates (silica, graphite, apatite, ilmenite)	2,38 \$
Metal ores and concentrates	2,38 \$
Wood pellets	1,20 \$
Chips, sawdust, other forest biomass residues	1,20 \$
Fertilizers and chemical compounds	1,65 \$
Salt	1,65 \$
Any other non-designated dry bulk	2,65 \$
<b>Liquid bulk</b>	
Biofuels	1,53 \$
Petroleum, petroleum products	1,65 \$
Any other non-designated liquid bulk	3,30 \$
<b>General cargo</b>	
Metal ingot	2,01 \$
Anodes	2,73 \$
Granite	0,99 \$
Raw timber wood (in cubic meters)	1,20 \$
Machined or manufactured parts (concrete or steel parts, etc.)	3,30 \$
Newsprint, pulp or paper products	2,00 \$
Lumber	1,65 \$
Containerized goods	0,99 \$
Container (TEU unit rate)	4,63 \$
Any other non-designated good	3,97 \$
<b>Minimum berthage fee</b>	
Minimum charge	525,00 \$
<b>Cumulative discounts on berthage</b>	
From 75,000 to 100,000 tonnes	15%
From 100,000 to 150,000 tonnes	20%
From 150,000 to 200,000 tonnes	25%
More than 200,000 tonnes	30%

## PASSENGERS FEES TARIFF

19. Passenger fees will be payable:
- a) For ships entering the port that dock at BCPMC facilities.
  - b) For all passengers disembarking at the BCPMC facilities.

### Calculation of fees

20. Unless otherwise provided, the prescribed passenger rights will be calculated according to the number of persons (passengers).

### Certificate

21. The agent or owner of each ship from which passengers are disembarked shall ensure that the BCPMC receives at its port office, within forty-eight (48) hours of the end of disembarkation, a certificate containing the list of passengers who were disembarked.

**“PASSENGERS FESS TARIFF”  
PORT OF BAIE-COMEAU**

	Port Baie-Comeau
Passenger tariff	
Adult	11,13 \$
Child (12 years old or less)	11,13 \$
<i>Shuttle - 50% of fees</i>	6,56 \$

## **TEMPORARY STORAGE FEES TARIFF**

### **Goods subject to temporary storage fees**

- 22.** Goods, cargo handling equipment or goods brought on the property of the BCPMC, before the period of free stay in order to be loaded on the ship, are subject to the “temporary storage fee” unless otherwise advised by the BCPMC.
- 23.** When goods have become subject to the temporary storage fee, the owner of the goods will ensure that the BCPMC receives at its office a duplicate list of these goods, drawn up on the Form A-6 of the Canada Customs and Customs Agency, as well as on a separate form provided by the BCPMC.
- 24.** Temporary storage fees are calculated at a rate per tonne for all goods in storage.
- 25.** Where the goods stored are dangerous goods, the temporary storage fees are increased by 25%.

### **Mandatory removal of goods**

- 26.** At the end of the free stay period, the BCPMC may, upon written notice to the owner of goods, order the owner to remove the goods at his own expense.
- 27.** The owner of the goods shall, upon receipt of a notice given under paragraph 28, immediately remove such goods from the property of the BCPMC.
- 28.** If an owner of goods fails to comply with a notice given under paragraph 25, the BCPMC may, at the owner's risk and expense, remove, store or re-stack the goods.
- 29.** An additional fee of 25% of the total costs incurred by the BCPMC for the goods removal will be imposed the owner of the goods.

**"TEMPORARY STORAGE FEES TARIFF"  
PORT OF BAIE-COMEAU**

<b>Temporary storage fee tariff</b>	<b>Rate</b>
Minimum charge	210,00 \$
7 days or less - per day or part of thereof	0,28 \$
Beyond the 7-day period - per week or part of thereof	0,83 \$
<i>* For any period longer than 7 days, the initial periode of 7 days at the daily rate applies.</i>	
<i>** 25% increase for dangerous goods</i>	

## **SAFETY AND SECURITY TARIFF**

### **Dues**

- 30.** Except as otherwise noted, the fees prescribed for safety and security services are effective when a vessel docks to the BCPMC's marine facility for cargo handling operations, construction/repair or any other activity that requires the presence of a security officer for the protection of the vessel, the users or the public. Fees include, but are not limited to:
- Security guards;
  - Access control equipment and procedures;
  - Surveillance equipment;
  - Lighting;
  - Any other equipment necessary for the maintenance of health and safety;
  - Any other equipment necessary to maintain MARSEC 1 to MARSEC 3 security levels (for ISPS certified vessels).
- 31.** At all times, when a vessel is docked, a security officer controls access to the marine facility. This service is payable by the shipowner or his shipping agent to the CGPBC.
- Each of the hours performed during and during the change of shift of security guards is payable by the owner of the ship or shipping agency in conjunction with the BCPMC.
  - Consider that two (2) hours will be added to the security billing for the preparation of the terminal and this from the latest update received from the shipping agents regarding the ship time of arrival. In addition, one (1) hour will also be added for the complete closure of the terminal after the vessel departure.
- 32.** When there are several vessels moored at the same BCPMC facility, the fees are increased by 10% if there are two (2) vessels and by 20% if there are three (3) vessels and are distributed equally among all vessels.

33. Fees are due on the day the service is provided and payable within thirty (30) days by the shipowner, his shipping agent or agent, at the office of the BCPMC.

### **Cancellation of request**

34. Any cancellation of a service request within two (2) hours' notice results in the application of a penalty representing the costs incurred by the BCPMC, plus 25%.
35. Such a request cancellation can only be made when the arrival of the vessel is delayed or cancelled.

### **Notification**

36. The security guard service is provided by a specialized firm hired by the BCPMC and the personnel are properly trained in accordance with section 307 of the *Marine Transportation Security Regulations*.

#### **"SAFETY AND SECURITY TARIFF" PORT OF BAIE-COMEAU**

<b>Safety and security fees - mandatory for all ship at berth</b>	<b>Hourly rate</b>
Day, evening, night and weekend	50,03 \$
Holiday	80,04 \$
Any additionnal service required for safety or security	cost price + 25%

## **PORT SERVICES TARIFF**

### **FRESH WATER TARIFF**

37. Any request for the supply of fresh water must be sent to the BCPMC at least seventy-two (72) hours in advance. The vessel must specify the quantity of water requested.
38. A minimum of four (4) hours of service is payable for pricing purposes. No minimum quantity is required.

**"FRESH WATER TARIFF"  
PORT OF BAIE-COMEAU**

		Port Baie-Comeau	
<b>Fresh water</b>			
<b>Hose and equipment</b>			
Fixed rate	727,65 \$		
<b>Connection and disconnection</b>			
<b>Monday to Friday</b>	<b>Min 4 hours</b>	<b>Overtime</b>	
From 7:00 a.m. to 5:00 p.m.	293,18 \$	73,29 \$	
From 5:00 p.m. to 07:00 a.m.	488,58 \$	122,15 \$	
<b>Weekend and Holiday</b>			
For all hours of the day	488,58 \$	122,15 \$	
<b>Water</b>			
Fresh water (in cubic meters)	2,76 \$		
<b>Enlèvement des déchets</b>			